



**PSYCHOLOGISTS IN HOSPITALS
AND HEALTH CENTRES**
SECTION
**PSYCHOLOGUES EN MILIEUX
HOSPITALIERS ET EN CENTRES
DE SANTÉ**

EXECUTIVE COMMITTEE Meeting Minutes

Date: March 10 2026

Present: Lesley Graff, Kelsey Collimore, Kerry Mothersill, Amanda Pontefract, Sean Kidd, Stephanie Greenham, Aidan O'Callahan

Regrets: Joe Pillazzari, Jane Heintz-Grove

1. Approval/ Additions to Agenda (All)
2. Approval of Minutes – January 12 2026 previously distributed; no February meeting
3. Reports from Executive
 - a) Chair (Lesley)
 - Provided an update on the talk given for CCPPP national resident seminar series by Sean and Lesley with Aidan as discussant. Focus was on careers in the public health sector; 175 in attendance; high level of interest in working in the public sector (poll)
 - There was very good engagement by attendees through questions in the chat and positive comments from attendees during and following the session
 - Section exec could consider doing this talk more regularly in the future; keep on the radar to offer biannually by Section executive members, potentially in partnership with CCPPP
 - A common question was where to find the health system jobs - explore a national job board for health system positions ? this has been raised with CPA in the past
ACTION: Lesley to follow up with CPA leadership re free or discounted job board as a service to the profession. Amanda to send background correspondence with CPA regarding a prior request.
 - b) Secretary- Treasurer (Jane)
 - Deferred; no report yet from CPA on member dues funding for 2026
 - c) Student Report (Aidan)
 - Aiden planning a webinar about residency by current residents for pre-residency students, likely for early May.
ACTION: Aiden to email the executive within the next few weeks if needs links to resident presenters

- d) Member at Large items
 - Amanda shared she is retiring and will be ending her MAL term early as a result; it will be available to be filled through the June AGM election process. She is raising this opportunity with colleagues. She has been on the Section executive since approximately 2014, which is almost since inception of the Section. She was thanked for her leadership contributions in the health system and the Section.
 - Sean advised he will wrap up as Past-Chair at some point in the coming year as he has moved away from the practice lead role at CAMH. He is open to continuing in an ex officio capacity to provide bridging support.
- e) Communications - see below items
- f) CPA Conflict of Interest (standing item)

4. Bring forward for Decision/Action

- a. Executive member openings (Chair Elect; 2 MAL – Kelsey/Joe) and process
 - Kerry advised Dr Lana Hawkins is willing to let her name stand for the vacant Chair Elect position.
 - The executive can appoint to this position because it has been vacant prior to the last AGM; Dr Lana Hawkins was declared Chair-elect, carried unanimously by vote. The term can start immediately and would carry to the 2027 convention at which time she would move to Chair and Lesley to Past-Chair; however she can move sooner to Chair given mid-term timing of start.
ACTION: Lesley to follow up with Lana and advise on next steps.
 - Other MAL positions: These can be nominated from the floor at the AGM at CPA as they are coming open at that time. There are now 3 MAL positions to fill with Amanda's announced retirement.
ACTION: Kelsey and Sean to update the individuals who have expressed interest re: expected process at or ahead of the conference.
- b. CPA Task force Health Sector recruitment/retention – update (Sean/Lesley)
 - Position paper has been completed and approved by the CPA Board. Communication plan includes media release likely late April/early May and preview distribution to the provincial associations, the PHHC Section executive, and the Psychologist Leaders in Healthcare network with a preamble and context for potential use.
 - The envisioned Psychologist Leaders in Healthcare network is taking some time to finalize potential members including provincial association members. Can obtain PPL names in health systems through accredited programs.
 - Anticipate the Task Force will wrap up at the CPA convention with the PLH network carrying forward the work. The Section Executive may still need to be the catalyst.
- c. Community of Practice virtual townhall (Lesley/Sean)
 - Excellent information from Kerry and Lana and good engagement of attendees
 - Potential workshop of PPLs as follow up for proactive work on aspects such as job descriptions and position planning – likely for late June timing to give lead time to organize
 - Considering sharing learning and language to provide more clarity of psychologist job descriptions to recognize different levels of training and advanced practice; also has implications for skill mix on teams
 - Opportunity to return reallocated positions back to psychologists

ACTION: Further planning at April meeting
- d. New Business
 - a. Section awards – timing for call for nominations

- Send nomination call through listserv by end of this week with April 24/26 deadline; executive to review and finalize at May meeting
- Lesley to inquire with Cassidy re setting up the nomination links through survey monkey

b. Secure storage for Psychology test data separate from electronic health record (deferred).

e. Next Meeting

- Plan for both April and May meetings for first week of each month. Lesley to circulate potential dates. Sean to Chair April meeting.

f. Adjournment